

ROTORUA INTERMEDIATE SCHOOL BOARD OF TRUSTEES POLICY



Board of Trustees - Principal Relationship

Rationale:

The performance of the school depends significantly on the effectiveness of the Board of Trustees - Principal relationship and therefore a positive working relationship must be developed and maintained. The Board and the Principal form the leadership team and as such clear role definitions need to be in place.

Guidelines:

The relationship between the Board and the Principal:

- This relationship is based on mutual respect based on trust, integrity and ability.
- The relationship must be professional.
- The Principal reports to the Board as a whole rather than to individual trustees.
- All reports presented to the Board by the staff are with the Principal's approval and the Principal is accountable for the contents.
- There are written delegations and accountabilities by the Board to the Principal as per legal requirement.
- Neither party will deliberately hold back important information, or knowingly misinform the other.
- The Board of Trustees and the Principal agree to abide by the Codes of Conduct.
- The Principal should be able to share his biggest concerns with the Board with confidence and trust.

The Chairperson is the leader of the Board and works on behalf of the Board on a day to day basis with the Principal. Therefore, in addition to the above:

- A positive, productive working relationship between the Principal and the Chair is both central and vital.
- The Chair supports and counsels the Principal and vice versa when required and appropriate so there is understanding and acceptance of each other's strengths and weaknesses.
- Each agrees and accepts the need to follow policy and procedures.
- Agree and understand that the Chair has no authority except that granted by the Board.
- Understand that the Chair should act as a sounding board for the Principal both supporting and challenging in order to hold management to account for achieving the goals and targets that have been set.

Reviewed: 2020 Next Review: 2023

Board of Trustees Chairperson: _____ Date: _____

Conclusion:

The Board of Trustees and Principal undertake to work positively and pro actively together for the effective running of the school.

Effectiveness Review:

The review process involved gathering information for making judgments about the extent to which objectives have been achieved, then deciding any further action needed to the revealed successes and weaknesses.

1. *Identify who will be responsible for leading the review, and those to be involved*
2. *Decide a timeframe for the review*
3. *Gather and consider information related to the policy objectives*
4. *Make judgments about achievement and effectiveness of the objectives*
5. *Recommend future actions*
6. *Report*

Reviewed: 2020 Next Review: 2023

Board of Trustees Chairperson: _____ Date: _____
